

To: All Candidates for Local Union 2323 Elections

From: Timothy Beaudry, Election Judge

IBEW Local 2323 will conduct an election of Union Officers beginning at 9:00 A.M. on Monday June 1, 2015. The Election will be held at IBEW Local 2323's office located at 22 Amflex Dr., Cranston RI.

The Election Judge and one member of the Election Committee will pick up the ballots from the Post Office at 175 Danielson Pike, North Scituate, RI at 8:00 A.M. on June 1, 2015. Observers may be present for the collection of the ballots.

The method by which the ballots will be tallied and the Rules for Observers are attached. In addition to these rules the following rules will also apply.

Each candidate may have up to 4 observers present at the election process. The candidate themselves will count as one of the observers.

Candidates must submit a list of their observers to the Election Judge prior to the start of the election process.

All observers will be required to sign in.

There will be no contact with the counting tables. No resting of food, drink, clothing or any part of your person on the tables.

Intimidation or badgering of the tellers will be grounds for immediate ejection.

If an issue should arise during the election process it will be brought to either my or Tom Plunkett's attention, not the tellers.

The ballots for the 2015 Election will be retrieved, prepared and mailed out by the Election Judge and Election Committee members on Friday April 17, 2015. Any candidate wishing to be present for the retrieval of the ballots from the printer and the preparation of the ballots for mailing may meet at IBEW Local 2323's office located at 22 Amflex Dr., Cranston, R.I. at 8:00 A.M. on April 17, 2015.

The Election Judge will visit the P.O. Box 299 at the Post Office at 175 Danielson Pike, North Scituate, RI. on the following dates and times: April 27, 2015 at 4:30 P.M., May 4, 2015 at 4:30 P.M., May 11, 2015 at 4:30 P.M., May 18, 2015 at 4:30 P.M., May 26, 2015 at 4:30 P.M., for the purpose of retrieving undeliverable ballots and to make reasonable attempts to deliver these ballots to the members. Candidates may be present to these visits.

The membership list will be available for viewing by candidates on May 4, 2015 from 9:00 A.M. to 2:00 P.M. at 22 Amflex Dr., Conference Rm. Cranston RI. The membership list shall not be copied for the use of any candidate.

Any member who does not receive a ballot by April 24, 2015, should contact the Election Judge at (401) 339-0247. Leave your name, current address and a number to be reached. This information will also be posted on Local 2323's website at IBEW2323.com.

*Timothy A Beaudry*  
**ELECTION JUDGE**

## Call Method

The call method, used by most unions, requires three-person tally teams consisting of a "caller" and two recorders. The caller reads the votes on each ballot aloud while the recorders independently mark the votes for each candidate on tally sheets. Periodically, the two tally sheets are compared to insure that the recorders agree and the vote totals for any candidate which do not match are recounted. Step-by-step instructions for the call method follow:

1. Election officials should open the ballot box in the presence of observers, remove and unfold all marked ballots, and place them in bundles of 50 or 100, numbering each bundle #1 of \_\_, #2 of \_\_, etc., to insure accuracy and provide a means of control. Any ballots voided in their entirety should be removed and set aside.
2. A recorder should sit on each side of the caller and put the ballot bundle number on a Tally Sheet (Figure 16). The caller should then place the ballots face up on the table and, beginning at the top of each ballot, read the name of each candidate who received a vote. As the name of each candidate receiving a vote is called, each recorder should place a tally mark next to that candidate's name on a tally sheet in groups of five as illustrated below:

Fontana	
Dennis	

3. If voter intent is unclear for any office(s) on a ballot, election officials should rule on whether the vote(s) should be counted and, if so, for which candidate(s).
4. The tally team should continue counting the ballots until the bundle is completed. At that point, the tally sheets should be "closed" and the two recorders should read the number of votes credited to each candidate and compare the totals.
5. If the recorders' vote totals do not agree for any candidate, the ballots should be recounted, but only for the position where the discrepancy occurred. This can be done by separating the ballots into two or more stacks, each representing all of the votes received by a particular candidate.

Each stack should be recounted by each member of the tally team until there is agreement on the vote totals.

6. After agreement is reached on all vote totals, the tally team should sign and date the tally sheets. The bundle of ballots which corresponds to the two completed tally sheets should be wrapped inside those tally sheets and banded together.
7. The tally team should then begin a new tally sheet for another bundle of ballots and continue counting in this manner until all bundles are counted.
8. After ballots are tallied, the tally sheets should be assembled and the vote totals from each tally sheet transferred to a Vote Summary Sheet (Figure 17) where grand totals should be calculated.
9. Election officials should complete the Ballot Tally Certification (Figure 20) and announce the results for each office as well as the number of ballots counted, the number of totally void ballots, and the number of unresolved challenged ballots.

*Remember that the total number of ballots counted may not equal the total votes counted for a specific race since not all voters will vote for every office and ballots may be voided for certain offices.*

10. After the results are announced, all tally sheets, used and unused ballots, voter registers, eligibility lists, and other election materials should be packed and sealed in boxes. All election records must be maintained for at least one year.

Using the call method is most appropriate in elections where several candidates are running for positions in which more than one candidate is being elected (such as eight candidates running for three Trustee positions). However, this method can be more time-consuming than the stack method.

## RULES FOR OBSERVERS

1. Each observer should identify himself/herself to the election officials, sign the observer log, and indicate which candidate he or she represents. An observer should notify election officials if he or she is scheduled to be replaced later in the day by another observer.
2. While present in the polling or tally area, each observer should wear a badge provided by election officials clearly marked "Observer" if requested to do so.
3. Observers, accompanied by election officials, should inspect the voting booths (or voting machines) and the empty ballot box prior to the start of the voting.
4. Observers must not campaign in the voting area in any way. They may not wear buttons or other campaign apparel, distribute campaign material, or engage in conversations with voters about candidates or the election campaign.
5. Observers should remain in the area(s) approved by election officials where they are able to see the voter registration and balloting process.
6. Observers may count the number of voters at the polling site and note their names.
7. Observers may not roam around the voting area or disrupt the polling process in any way. They should direct any questions or report any problems directly to election officials as soon as possible so that any necessary corrective action can be taken.
8. Observers may challenge the eligibility of any voter by clearly specifying the basis for the objection to election officials. (For example, "I challenge the eligibility of Voter X because he is a new employee who has not yet paid dues.")
9. During the tally of ballots, observers may challenge the accuracy of the way votes are read from marked ballots and recorded on tally sheets and should state any objection to election officials as soon as possible so that any necessary corrective action can be taken.
10. Observers may not touch or handle ballots at any time or interfere with the tally process.